



THE WORLD-WIDE SYSTEM FOR CONFORMITY TESTING AND CERTIFICATION OF ELECTRICAL EQUIPMENT – IECEE



THE WORLD-WIDE APPROVAL AND CERTIFICATION PROGRAM FOR ELECTRONIC COMPONENTS – IECQ



THE WORLD-WIDE SCHEME FOR CERTIFICATION TO STANDARDS FOR EXPLOSIVE ATMOSPHERES – IECEx



What Should we expect from the IEC(CAB)-ILAC-IAF Steering Committee?

The steering committee is usually made up of organizational peers , a group of high-level stakeholders who are responsible for providing guidance on overall strategic direction.

Steer: a) Be a guiding and motivating force or drive b) to determine the direction c) to indicate potential opportunities

Members of the **IEC(CAB)-ILAC-IAF Steering Committee** are there to "steer" the tripartite project successfully into the "business" or "service".

Most steering committees think they're there to "control the project." Indeed, the recent use of the title "Project Control Boards" for steering committees, demonstrates a lack of understanding as to the steering committee's role. Yes, there is an element of project control, and yes, there is an element of board-like governance (Are you complying with the necessary standards and policies?), but these are the lower value aspects of their role.

Where the steering committee adds value is by clearing the path for the project(s). This requires taking action.

A good exercise to do with our steering committee to make everyone aware of their role is, once the project(s) is/are underway, to ask them to list "What could prevent this project from being successful?" Be sure to point their thinking towards the readiness of the organization rather than just the project.

In the field of project management a steering committee is synonym for a group established to monitor a project and give guidance to the project sponsor or project manager. (IEC(CAB), ILAC, IAF).

"The purpose of a steering committee is to take responsibility for the "business" issues associated with a project. A steering committee's role is crucial to a project's success. It is also responsible for approving strategies, and monitoring risks, quality and timeliness. Those directly responsible for running a project and managing its stakeholders rely on steering committee members for guidance and support in their endeavours."



Overall the Steering Committee is a group of individuals responsible for general operating policy, procedures, and related matters affecting the goals set in the MoU as a whole.



Proposed **TERMS OF REFERENCE of the IEC(CAB)-ILAC-IAF Steering Committee**

- to develop cooperation strategy
- to establish working parties to deal with specific issues
- to approve changes to the agreed projects and its supporting documentation
- to monitor and review agreed projects
- to provide assistance to the projects when required
- to resolve project conflicts
- to make decisions on formal acceptance of project deliverables